

**RSAL Steel Private Limited**  
**(CIN: U28990MH2010PTC211581)**  
**(Under Corporate Insolvency Resolution Process)**

**WORK SAFETY**

**During the outbreak of this pandemic, Coronavirus.**

**Kind Attention: The Directors/Employees and Stakeholders of RSAL Steel Private Limited and all other concerned.**

**CORONAVIRUS (COVID-19)**

**What is Coronavirus disease 2019 (COVID-19)?**

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes the Coronavirus is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

**How does the Coronavirus spread?**

The virus is thought to spread mainly from person-to-person. The virus spreads by droplets made when people with the Coronavirus cough, sneeze or talk. These droplets can land in the mouths or noses of people nearby or be inhaled into their lungs. It may be possible that a person can get the Coronavirus by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads.

**HEALTHY HABITS TO HELP PREVENT THE CORONAVIRUS (COVID-19)**

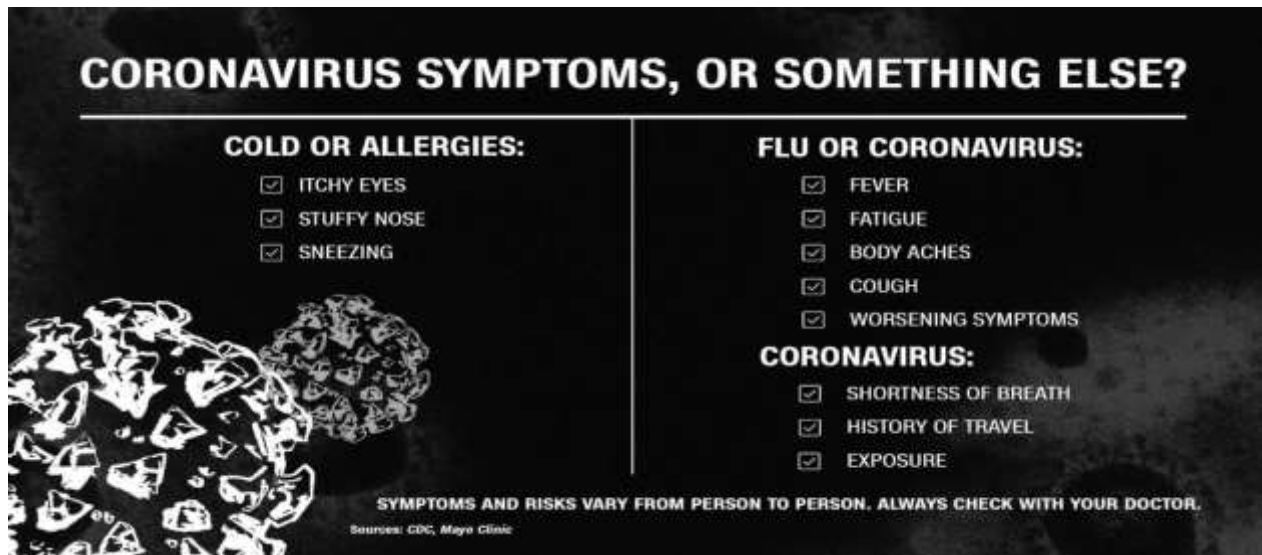
- Employees may refrain or limit travelling to other cities / countries as long as this novel virus is prevalent. The company would encourage employees to use WebEx, Skype and related technologies to manage work and talk to team members or clients at other cities or countries.
- Restrict the entry of the outsiders to the office premises. Use Letter Box/Electronic medium to communicate.
- Avoid close contact with people who are sick with below mentioned symptoms. If you are sick, keep your distance from others.
- Avoid touching your eyes, nose or mouth. Germs are often spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose, or mouth.
- Cover your mouth and nose with a tissue when coughing or sneezing to prevent those around you from getting sick.
- Washing your hands often for no less than 20 seconds will help protect you from germs. If soap and water are not available, use an alcohol based hand rub with at least 60% Ethyl Alcohol. SANITIZER AVAILABLE AT THE RECEPTION DESK AT ALL OFFICES. You may bring your own personal sanitizer as well.
- Practice other good health habits. Use regular household cleaning spray or wipe to clean and disinfect frequently touched objects and surfaces at work.
- Follow CDC's recommendations for using a facemask. CDC does not recommend that people who are

well wear a facemask. Facemasks should be used by people who show symptoms of the Coronavirus to help prevent the spread of the disease to others.

- Kindly affix this Work Safety note at the Door/Gate/Entrance of the Company and also arrange to Host the same on the website of the Company for awareness of all.

## **IF YOU DO GET SICK WITH THE CORONAVIRUS**

For confirmed Coronavirus disease cases, reported illnesses have ranged from mild symptoms to severe illness and death.



CDC believes at this time that symptoms of the Coronavirus may appear in as few as 2 days or as long as 14 days after exposure. This is based on what has been seen previously as the incubation period of Coronavirus.

### **What should I do if I get affected with Corona?**

- Stay home and avoid contact with other people as much as possible except to seek medical care.
- Intimate your employer and family members about the situation.
- Separate yourself from other people and animals in your home.
- Call ahead before visiting your doctor.
- Wear a facemask, cover your coughs and sneezes, and clean your hands often.
- Avoid sharing personal household items and clean all “high-touch” surfaces every day.
- Seek prompt medical attention if your illness is worsening (e.g., difficulty breathing)
- Persons who are placed under active monitoring or facilitated self-monitoring should follow instructions provided by their local health department or occupational health professionals, as appropriate.
- Patients with confirmed Coronavirus should remain under home isolation precautions until the risk of Secondary transmission to others is thought to be low.

The above mentioned measures are only fundamental suggestions considered in the backdrop of COVID-19. The first step here, no doubt, is knowledge sharing – spreading awareness about the virus before it

spreads will enable individuals to be prepared.

“PREVENTION IS BETTER THAN CURE”

**Sd/-**

**Mr. Rajender Kumar Girdhar**

Resolution Professional in the matter of RSAL Steel Private Limited

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